

CALL FOR APPLICATIONS FOR THE INSTITUT FRANCAIS 2021 VILLA KUJOYAMA PROGRAM

GENERAL TERMS AND CONDITIONS AND REGULATIONS

The Institut français has launched its 29th Call for Applications for the 2021 “Villa Kujoyama” residency program.

Villa Kujoyama, built in 1992 by architect Kunio Kato on the Higashiyama mountain in Kyoto, is the first French artistic cross-disciplinary research center in Asia, its aim being to strengthen the intercultural dialogue between France and Japan.

Residents of the Villa Kujoyama program are called on to build work relations with the professional, academic, artistic and cultural environments of Kyoto, the Kansai Region and the whole of the archipelago. To achieve this, they can rely on the Villa Kujoyama team, on the collaborations established with the Japanese network in Japan’s academic, cultural and scientific environments as well as on the French Cultural Network in Japan, comprised of, along with the Villa Kujoyama, five branches of the Institut Français of Japan (Fukuoka, Kyoto-Osaka, Tokyo, Yokohama, Okinawa), four Alliances Françaises (Nagoya, Sapporo, Sendai, Tokushima) and a research institute (Tokyo).

More particularly in 2021, the year of the France Season in Japan, residents of the Villa Kujoyama program may possibly be able to take part in the program’s events to be held in the Japanese archipelago, thus helping to give greater visibility to French contemporary creation.

Linked to the Institut Français of Japan, Villa Kujoyama is an establishment of the Cultural Cooperation Network of the French Ministry of Europe and Foreign Affairs that benefits from the support of the Institut Français and the Bettencourt Schueller Foundation, the Villa’s sponsor since it reopened in 2014.

Residency Conditions

Villa Kujoyama offers three different program categories:

- **Solo:** A research project presented by a French or foreign applicant residing in France for at least five years.
- **Team:** A common project presented by two French or foreign applicants residing in France for at least five years.
- **Duo:** A common project presented by a French or foreign applicant residing in France for at least five years together with a Japanese applicant residing in Japan.

Residency Dates and Period

The residency project can be carried out from January to December 2021.

The residency period shall be for a period of 2 to 6 months depending on the following program category:

- **Solo:** 3 to 6 months
- **Team:** 2 to 3 months
- **Duo:** 2 to 3 months

Applicants may express their preferences regarding their residency period. However, the Pre-selection Committee reserves the right to adjust this period and its duration in accordance with availabilities in terms of accommodation and the 2021 calendar of events.

In no case can the stays be fractioned or carried over to the following year.

Disciplines concerned

Villa Kujoyama welcomes artists from the following fields of creation:

- Architecture/Landscaping/Urban Planning
- Street arts/Circus/Puppets
- Digital creation (digital arts, video games, VR)
- Visual arts
- Comic arts
- Cinema (animation/creative documentary, video art)
- Art Critics and Exhibit Curators
- Dance/Performing arts
- Design/Graphic arts
- Gastronomy
- Literature (fiction/essays/children's literature)
- Crafts
- Fashion
- Music (classical music/contemporary music/ current music/jazz)
- Photography
- Theater

Applicants are invited to sign up for the discipline in which they are professionally acknowledged in the case of a multidisciplinary project.

Selection Criteria

In addition to an assessment of the applicant's professional path, special attention will be paid to:

- The quality and finality of the project
- The need for a research residency in Japan
- The work protocol envisaged
- The contacts already identified, established on location

Selection Process and Calendar

The selection process is carried out in several stages:

- An **Expert Committee** examines all the applications, preselects and auditions the applicants.
- A **Final Selection Committee** rules on all applications and appoints the residents. Its decisions cannot be contested.

Results

- The applicant shall be informed personally on completion of the Final Selection Committee's decision.
- The applicants selected will be announced on the Institut Français and the Institut Français of Japan/Villa Kujoyama websites and on social networks.
- A Press Release shall be issued by the Institut Français to this effect.

Closing date for the 2021 Call for Applications	January 30, 2020 - Postponed February 9, 2020
Dates the Preselected Candidates will be called on for an Audition	Several days before the Audition
Audition Period	May 5-12, 2020
Final Selection Committee's announcement of the results	Early June, 2020

Conditions for Eligibility

Professional experience

- Applicants must hold a degree for at least five years
- Be artists working in the abovementioned fields
- Be free of their professional activity for the residency period

Nationality/Residing in France and in Japan

- Be of French nationality or have been residing in France for at least five years
- Be of Japanese nationality and reside in Japan for the Villa Kujoyama Duo program

Rules for Accumulating Applications

- Not have been a beneficiary of the Villa Kujoyama program
- Not have benefited from another residency program of the Institut Français for at least 3 years (i.e. 2018 included):
- For the same project, a simultaneous application can be submitted with individual aid for

creation (AIC) from DRACs, the CNAP, etc.

In the case of a favorable reply, only one of these types of aid can be allocated.

- In the case where your application has not been selected for two consecutive years, a minimum period of one year shall be required before submitting a new application.

No age limit is required. Mastering the French language is not a selection requirement for the Japanese applicant. However, the applicant must be able to speak English, when necessary.

The hosting conditions at the Villa Kujoyama do not enable more than two people to be admitted per project. Groups, artist groups, companies, troupes exceeding this number shall not be included in this program.

The Residency

Financial Terms

A monthly amount shall be allocated to Villa Kujoyama residents as follows:

- **Solo:** The resident shall receive a monthly allowance of **2 100 Euros** for their stay.
- **Team:** Both residents shall receive a monthly allowance of **1 600 Euros** for their stay.
- **Duo:** Both residents shall each receive a monthly allowance of **1 600 Euros** for their stay.

Transport

The Institut Français shall pay for a round trip ticket (France-Osaka) for a maximum amount of **1,400 Euros** for residents in the Solo or Team program.

Within the scope of the Duo program, the Japanese resident shall not benefit from the handling of transport to Villa Kujoyama.

Accommodation

Villa Kujoyama can provide six studio-apartments, a duplex of a surface area of 64 square meters (690 square feet), each with a kitchen, bathroom and two single beds.

Each resident shall be entitled to a studio-apartment.

Conditions for Artistic Assistance

According to the first research stages and contacts established by the resident, the Villa Kujoyama team shall assist said resident upstream, during and on completion of the residency period, by providing individual support and a network for finalizing the research project.

Furthermore, the Residency Center of the Institut Français shall be able to, on completion of

the stay, bring the resident in contact with different cultural partners depending on the nature and state of progress of the project.

Equipment and Facilities provided

- A multipurpose room with hardwood floors and audiovisual equipment (5m x 2.8m screen, video projector, Mac computer, microphones, loudspeakers) and a tuned piano. This room, measuring 90 square meters (970 square feet), is suitable for dance, theater, music, cinematographic screenings and conferences.
- Pierre Bergé Hall is provided to enable residents to welcome outside visitors.
- A reading room equipped with a library comprised of works by residents since 1992, a PC computer/laser printer/scanner, A3 inkjet printer and dual scan LED.

Terms of the Stay

The Villa Kujoyama studio-apartments shall be dedicated solely to artistic research work. No person not included in the project shall be entitled to stay there. Residents wishing to welcome those close to them must find accommodation outside Villa Kujoyama.

Submission of Applications

Applications must be submitted on the IFPROG platform. Applicants must set up an account when this concerns first registration. Only projects submitted via this interface shall be reviewed. It is not authorized to submit two or several applications, this bringing about the *de facto* deletion of all applications coming from the same applicant.

Two applicants who have come together for the same project must make sure they each fill out their identity information and download their respective documents (ID card or passport, photograph, *résumé*, art portfolio, etc.) on the same registration form. Should any of these documents be missing, the application shall not be accepted.

Application File

Each application file must include the following information:

- A summary sheet to be downloaded and completed
- Name of the project and description
- Where indicated “Speakers/Artists”, you must enter your last name(s) and first name(s).
- A detailed description of the project (a maximum of 10 pages) specifying the reasons for the request, the nature of the research project, its relation to the location and length of the stay, references from institutions and personalities contacted as well as the finality of the project

- A detailed résumé including the applicant's details: current address, e-mail address, telephone number and date of birth
- One or several letter(s) of recommendation (a maximum of 4) from people with in-depth knowledge of the applicant's work (professionals, research directors, or any other qualified French or foreign personality). The authors of the letters must sign said recommendations in writing.
- An art portfolio, which can include video links
- A signed statement, with the date, and indicating, in writing, "signed as agreed", certifying the following:
 - That you have read the General Terms and Conditions and Regulations
 - That you are the sole author (while indicating the name of co-authors when applicable) of the works mentioned in your application
 - That you will be free from any professional activity during the entire period of your stay

The names of the attached files must not include any space or accent, the total weight of the application file not exceeding 200 Mb.

Only files that are complete and in compliance with the required terms of the regulations and the closing date shall be taken into consideration. Applications remaining in "draft" mode will not be taken into consideration. Any false declaration shall *ipso jure* make the application null and void.

We strongly advise you not to wait for this date so as to avoid any overcrowding at the website.

Once the application has been sent, each application shall receive an acknowledgement of receipt by e-mail.

Closing date for applications: **January 30, 2020 - Postponed February 9, 2020**

For further information, you can contact Glenda Laporte, Residency Center Project Manager:
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